

APPLICATION FOR THE POST OF PERSONAL SECRETARY III

| NO | NAME/ADDRESS | SEX | AGE | ACADEMIC QUALIFICATION | EXPERIENCE | COMPUTER LITERANC | LANGUAGE | REMARKS |
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| 1 | HADIJA GODFREY S.L.P 178 TANGA | F | 28 | CV, BIRTH CERTIFICATE, FORM IV CERT, BASIC TECHNICIAN CERTIFICATE IN SECRETARIAL DUTIES NTA LEVEL V, TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5 | YES | YES | ENGLISH/SWAHI LI | QUALIFIED |
| 2 | HADIJA MUSSA MDOE S.L.P 824 TANGA | F | 25 | CV, BIRTH CERTIFICATE, FORM IV CERT, TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5, BASIC TECHNICIAN CERTIFICATE IN SECRETARIAL DUTIES NTA LEVEL 4 | YES | NO | ENGLISH/SWAHI LI | QUALIFIED |
| 3 | JULIA ANTONY JACKSON S.L.P 6183 TANGA, | F | 22 | CV, BIRTH CERTIFICATE, FORM IV CERTIFICATE, CERTIFICATE OF ATTENDANCE, TECHNICAL CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5 | YES | NO | ENGLISH/SWAHI LI | QUALIFIED |
| 4 | PRISCA BUNDALA MADINDA S.L.P 35 MPWAPWA - DODOMA | F | 31 | CV, BIRTH CERTIFICATE, FORM IV CERTIFICATE, LEAVING CERTIFICATE, ACADEMIC TRANSCRIPT, BASIC TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES, TECHNICAL CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5, | NO | YES | ENGLISH/SWAHI LI | QUALIFIED |

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| 5 | MWANASAI DI IDRISA S.L.P TANGA | F | 28 | CV, BIRTH CERTIFICATE, FORM IV SECRETARIAL STUDIES, MDEA I, ACADEMIC TRANSCRIPT, TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES, NTA LEVEL 5, AND LEAVING CERTIFICATE | NO | | ENGLISH/SWAHI LI | QUALIFIED |
| 6 | VALLETH SHAYO | F | 25 | CV, BIRTH CERTIFICATE, FORM IV CERTIFICATE, CERTIFICATE OF TRACKING SYSTEM, TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES, NTA LEVEL 5, BASIC TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES, | YES | | | QUALIFIED |
| 7 | MARIANA S. KILANGO, BOMANG'OMBE HAI | F | 29 | TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5, CV, COMPUTER CERTIFICATE, BIRTH CERTIFICATE, FORM IV CERTIFICATE, | YES | YES | | QUALIFIED |
| 8 | HELENA J. JIDUMA S.L.P 28 NZEGA TABORA, | F | 34 | CV, BIRTH CERTIFICATE, FORM IV CERTIFICATE, TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA5, FOUNDATION IN SECRETARIAL STUDIES, COMPUTER CERTIFICATE, ACADEMIC TRANSCRIPT | NO | YES | | QUALIFIED |

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| 9 | MONICA NOVATUS PIUS | F | 26 | CV, BIRTH CERTIFICATE, FORM IV CERTIFICATE, ACADEMIC TRANSCRIPT, TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES, NTA LEVEL 5, AND BASIC TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES | YES | YES | | | QUALIFIED |
| 10 | HAPPYNESS EMMANUEL SIMPTO S.L.P 20950 DAR ES SALAAM | F | 26 | CV, BIRTH CERTIFICATE, FORM IV CERTIFICATE, ORDINARY DIPLOMA IN SECRETARIAL STUDIES, ACADEMIC TRANSCRIPT, TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES, NTA LEVEL 5 AND BASIC TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 4 | YES | | | | QUALIFIED |
| 11 | MWAMINI JUMA SUNGITA S.L.P 124 SINGIDA | F | 28 | CV, FORM IV CERTIFICATE, COMPUTER CERTIFICATE, BIRTH CERTIFICATE, TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5 | | | | | QUALIFIED |
| 12 | AZIZA SEIF SAIDI S.L.P 1011 LINDI | F | 29 | CV, FORM IV CERTIFICATE, BIRTH CERTIFICATE, BASIC TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES, NTA 5LEVEL, AND COMPUTER CERTIFICATE | NO | YES | | | QUALIFIED |

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| 13 | SHIMIMANA D. BIKAKA S.L.P 5478 TANGA | F | 24 | CV, FORM IV CERTIFICATE, BIRTH CERTIFICATE, BASIC TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES, NTA LEVEL 4, TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5 AND ORDINARY DIPLOMA IN SECRETARIAL | YES | YES | | QUALIFIED |
| 14 | HAPPY ERNEST KATANO S.L.P 453 DODOMA | F | 27 | CV, FORM IV CERTIFICATE, BIRTH CERTIFICATE, TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES, NTA LEVEL 5. | NO | YES | | QUALIFIED |
| 15 | HAPPINESS JUMA NYANGWINE S.L.P 39979 DAR ES SALAAM | F | 24 | CV, CERTIFICATE OF BIRTH FORM IV, ORDINARY DIPLOMA IN SECRETARIAL STUDIES, TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5, BASIC TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES, NTA LEVEL 4, CERTIFICATE OF ATTENDANCE | NO | YES | ENGLISH/SWAHI LI | QUALIFIED |
| 16 | PILI NASORO MBULUKU, S.L.P 610 MOROGORO | F | 22 | CV, CERTIFICATE OF BIRTH TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5, BASIC TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 4, FORM IV, COMPUTER APPLICATION | YES | YES | ENGLISH/SWAHI LI | QUALIFIED |

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| 17 | ESTER MNUNKE EMMANUEL, S.L.P 10 BUKOMBE | F | 23 | CV, CERTIFICATE OF BIRTH , TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5, BASIC TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 4, FORM IV, | YES | YES | ENGLISH/SWAHI LI | QUALIFIED |
| 18 | MWANSHIDA ABDI, S.L.P 110 MIKUMI- MOROGORO SIMU 0716 126671/0776726591 | F | | CV, CERTIFICATE OF BIRTH , TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5, CERTIFICATE OF SECRETARIAL AND COMPUTER, CERTIFICATE OF COMPUTER MAINTENANCE AND TROUBLESHOOTING | YES | YES | ENGLISH/SWAHI LI | QUALIFIED |
| 19 | IRENEU G.MASENGA, S.L.P 3000 MOROGORO SIMU 0712 469767 | F | 23 | CV, CERTIFICATE OF BIRTH FORM IV, BASIC TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 4, TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5 | YES | YES | ENGLISH/SWAHI LI | QUALIFIED |
| 20 | ZAHARA KARIMU MANZI, S.L.P 74 SONGEA | F | 23 | CV, CERTIFICATE OF BIRTH , BASIC TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 4, TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5, FORM IV, | YES | YES | ENGLISH/SWAHI LI | QUALIFIED |
| 21 | HELENA JUMA MSHANA, S.L.P 754 DAR ES SALAAM | F | 23 | CV, CERTIFICATE OF BIRTH, FORM IV, TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5, | NO | YES | ENGLISH/SWAHI LI | QUALIFIED |

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| 22 | SARA SAMWEL ROBERT S.L.P 48 SINGIDA - KIOMBOI | F | 23 | CV, CERTIFICATE OF BIRTH , TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 5, BASIC TECHNICIAN CERTIFICATE IN SECRETARIAL STUDIES NTA LEVEL 4, FORM IV, | YES | YES | ENGLISH/SWAHILI | QUALIFIED |
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